

**Lord Fairfax EMS Council  
Board Meeting  
FINAL Minutes  
February 17, 2016**

**Members Present:**

|                    |                       |                 |                    |
|--------------------|-----------------------|-----------------|--------------------|
| Chris Tusing       | Shenandoah County     | Larry Oliver    | Frederick County   |
| Raymond Cross      | Warren County         | Pam Keeler      | Frederick County   |
| Mike Utley         | Consumer              | Kevin Catlett   | Warren County      |
| Angela Stidham     | Clarke County         | Eddie McClellan | City of Winchester |
| Callie Dove        | Warren County         | Josh Gray       | Page County        |
| Dr. Chris Turnbull | Regional Medical Dir. | Jeff Hensley    | Page County        |

**Staff and visitors:**

Tracey McLaurin

**Call to Order:**

The meeting was called to order at 1830 by Vice-President Oliver.

**Approval of Minutes**

A motion to approve the December 16, 2015 minutes was made by Mike Utley, seconded by Kevin Catlett and carried unanimously.

**Correspondence**

The Director reported that site visits for the upcoming Council designation have been put on an indefinite hold because of a change over in payment processing at the state. More information should be provided soon by OEMS.

**Financial Report**

The General Checking report was distributed in the meeting packet. A motion to accept was made by Eddie McClellan with a second by Jeff Hensley. The motion carried unanimously.

The Communications Fund report was distributed in the meeting packet. A motion to accept was made by Eddie McClellan with a second by Mike Utley. The motion carried unanimously.

**Director's Report**

The Director reported that Stephen Dean is no longer with Valley Medical Transport & the Council's seat for VHS is currently vacant. She's been in contact with Chris Rucker and he will notify her when a replacement has been named. This person will be nominated to represent VHS on the Board.

**President's Report**

No report.

**State EMS Advisory Board**

In President Henschel's absence a written report was provided.

**There were no reports from the following committees:**

**Communications**

**Disaster Committee-** next meeting is scheduled for March 16, 2016.

**Executive Committee**

**Finance**

**Instructor Network-** next meeting will be late March or April.

**Regional EMS Performance Improvement-** next meeting is scheduled for May.

**Regional Trauma Performance Improvement-** next meeting is scheduled for May.

**Stroke Triage**

**Awards**

The Director said that the nomination forms will be available soon online. She encouraged and challenged all Board members to nominate just one person this year. The banquet is scheduled for June 15.

**Medical Direction**

A discussion was held about transportation of trauma patients to appropriate facilities and also Narcan distribution to area police.

**Review and Approval of Plans**

**Regional EMS Strategic Plan**

The plan, reviewed by the Board's subcommittee, was reviewed by Josh Gray and approved with a motion by Jeff Hensley and second by Raymond Cross.

**MCI & Disaster Response Plan**

The plan was approved with a motion by Kevin Catlett and second by Mike Utley.

**Unfinished Business**

None

**New Business**

Round table discussions were held regarding CPAP, high performance CPR, and an EMT-A class that started two weeks ago at Frederick County.

**Adjournment**

There being no further business to come before the board, a motion to adjourn was made by Eddie McClellan, seconded by Raymond Cross and carried unanimously.