

**Lord Fairfax EMS Council
Board Meeting
FINAL Minutes
August 16, 2017**

Members Present:

Jordan Highland	Shenandoah County	Pam Keeler	Frederick County
Chris Tusing	Shenandoah County	Larry Oliver	Frederick County
Mike Utley	Consumer	Mark Barenklau	Frederick County
Angela Stidham	Clarke County	Josh Gray	Page County
Bryan Conrad	Clarke County	Brenda Higgs	Page County
Callie Dove	Warren County	Dr. Jack Potter	Chair, Medical Direction
Raymond Cross	Warren County		
Jon Henschel	City of Winchester		
Eddie McClellan	City of Winchester		

Staff and visitors:

Janet Spilewski

Call to Order:

The meeting was called to order at 1830 by President Henschel.

Approval of Minutes

A motion to approve the April 19, 2017 minutes was made by Larry Oliver, seconded by Eddie McClellan, and carried unanimously.

Correspondence

None to report at this time.

Financial Report

The General Checking report was distributed by e-mail to the group. A motion to accept was made by Mike Utley with a second by Mark Barenklau. The motion carried unanimously.

The Communications Fund report was distributed by e-mail to the group. A motion to accept was made by Mark Barenklau with a second by Mike Utley. The motion carried unanimously.

Director's Report

The director provided a copy of her report to the state by e-mail.

President's Report

Was given with the Advisory report below.

State EMS Advisory Board

The last meeting of the Advisory Board was held two weeks ago. The opioid crisis was discussed. A legislative package has been created to address what's become a public health emergency. Replica was also discussed. Ten states needed to come on board with it in order for it to be initiated & VA is one of them. TN is the only other state that borders VA that's adopted it but WV is in the process. They're currently working on getting MD & NC added. Tuition funding for EMT was discussed. There's concern

about the process & how it'll be funded up front. The Attorney General's office made it mandatory to use the standard procurement process used elsewhere. Changes to the rules & regulations probably won't happen until sometime next year. The status of the Intermediate program was also discussed. New programs will be eliminated but current Intermediates will continue to maintain their certification as long as they don't lapse. There wasn't much feedback from the town hall meetings so it was decided to move forward.

Committee Reports (only those with a report)

Regional EMS Performance Improvement/Trauma- Next meeting is Tuesday, August 22.

Awards

Pam Keeler reported that Dorothy Clarke once again helped draft the nomination forms to submit to OEMS & they were submitted by the deadline in July.

Finance

Pam reported that the only jurisdictional funding check that hasn't been received was from Warren County but that it should be coming any day. The audit for FY17 should start sometime in October.

Pharmacy

Jon reported that he has met with Bonnie Pitt, who's in charge of the Valley Health pharmacies regarding the drugs being added & also the timeline of dispensing them.

Unfinished Business

None

New Business

Performance Improvement Plan

A copy was sent to the group by e-mail for review. A motion was made by Mark Barenklau to approve as written, second by Raymond Cross, with unanimous approval.

Trauma Performance Improvement Plan

A copy was sent to the Board members by e-mail. A motion was made by Mark Barenklau to approve as presented, second by Bryan Conrad, with unanimous approval.

CISM Guidelines & Protocols

A copy was sent to the Board members by e-mail. A motion was made by Callie Dove to approve as presented, second by Mike Utley, with unanimous approval.

Elections

The recommended slate of officers & Board members as presented by the Nominating committee was sent to all Board members for review in advance of the meeting, following the bylaws. A motion was made by Mike Utley, second by Raymond Cross to accept the slate of Board member & officers. Motion passed unanimously. The incoming officers remain: Jon Henschel- President; Larry Oliver- Vice President; Pam Keeler- Treasurer; & Jason Burns as the additional member of the Executive committee. The position of secretary remains vacant. All

Board members remain the same with one deletion, Jeff Hensley from Page County who has resigned & moved out of state.

Adjournment

There being no further business to come before the board, the meeting was adjourned at 1905.