

**Lord Fairfax EMS Council  
Board Meeting  
FINAL Minutes  
October 16, 2019**

**Members Present:**

Kevin Catlett	Warren County	Pam Keeler	Frederick County
Callie Dove	Warren County	Larry Oliver	Frederick County
Jon Henschel	City of Winchester	Mark Barenklau	Frederick County
Eddie McClellan	City of Winchester	Wade Wilson	Clarke County
Bill Streett	Shenandoah County	Bryan Conrad	Clarke County
Dr. Chris Turnbull	Medical Direction	Carolyn Trent	Clarke County
Brandon Truman	VMT Transport		

**Staff and Visitors:**

Tracey McLaurin                      LFEMS

**On Phone:**

Brenda Higgs                      Page County

**Call to Order:**

The meeting was called to order at 1830 by President Henschel.

**Approval of Minutes**

A motion to approve the August, 29th, 2019 minutes was made by Larry Oliver, seconded by Mark Barenklau, and carried unanimously.

**Approval of Agenda**

A motion to approve the agenda as provided was made by Larry Oliver, seconded by Kevin Catlett, and carried unanimously.

**Financial Report**

The General Checking report was distributed by mail to the group. A motion to accept was made by Dr. Chris Turnbull with a second by Kevin Catlett. The motion carried unanimously.

The Communications report was distributed by mail to the group. A motion to accept was made by Larry Oliver, second by Mark Barenklau. The motion carried unanimously.

**Director’s Report**

- The quarterly report was provided to the Board members present and reviewed.
- If there are delays in controlled substance exchanges at Winchester Medical Center, please contact Dr. Turnbull
- Mike Utley is experiencing an illness, he thanks everyone for their thoughts.
- Heather Phillips, VAOEMS inspector, is also experiencing an illness. Donations will be collected on her behalf until 10/31 and submitted as a group from the council.

**President’s Report**

No report at this time.

## **State EMS Advisory Board**

- Will meet again at symposium.

## **Committee Reports (only those with a report)**

### **Communications**

Motorola will be out this fall to inventory the equipment and to tell us if anything needs replacement and/or repair.

### **Disaster Committee:**

The committee has not met recently, but is planning tabletop exercises and is working with dispatch centers on their part in MCI events.

### **Performance Improvement/TPI**

Mark Barenklau advises new reporting is rolled out and is working well. Please contact him with any questions regarding reporting.

### **Awards**

Eagerly awaiting EMS symposium in November to see who will win.

### **Finance Committee**

The field work for the audit was completed this week, no major issues reported. The draft will be provided in December for approval.

### **Protocol Review**

Larry Oliver reported that the National Scope of Practice for EMS Education Standards is being reviewed and updated. He advises that states can exceed the minimums set forth.

More drug protocol changes are coming. Dopamine will be removed and replaced with Levophed (norepinephrine). Also planning to transition from D50 to D10 due to availability issues and D10 is safe for all age groups. Committee is also considering adding Liquid Tylenol to drug boxes.

Discussion regarding WMC's LVAD program. Training is coming for EMS providers, most likely Q1 of 2020. AirCare is willing to provide generalized training for LVAD at the EMS Council.

## **Unfinished Business**

Discussion regarding AHA instructors and unpaid balances to LFEMS council. A motion was made and then withdrawn by Kevin Catlett to limit the amount of unpaid money to the LFEMS council. The director is currently reviewing the Training Center policy manual for revisions needed when instructor do not keep their account up to date. A motion was made by Eddie McClellan and seconded by Kevin Catlett that any person found knowingly falsifying documents will be reported to accrediting body with a recommendation for removal. Motion was passed unanimously.

## **New Business**

### **COOP**

Tabled for next meeting of the Executive committee in December.

### **Grants**

RSAF Grants were reviewed and voted on by members. Grants will be forwarded to the state for review.

Bill Streett and LFEMS council would like to offer assistance with grant writing and proof-reading before submission to help reduce errors.

### **WMC ER Follow Up**

Callie Dove and Perry McAlister are working on a way for EMS providers to follow up on the outcomes of their patients.

### **LZ Classes**

Carolyn Trent would like to offer LZ classes to any county/agency that is interested.

**Adjournment**

There being no further business to come before the board, the meeting was adjourned at 1955.