

**Lord Fairfax EMS Council  
Board Meeting  
FINAL Minutes  
April 17, 2019**

**Members Present:**

Kevin Catlett	Warren County	Pam Keeler	Frederick County
Callie Dove	Warren County	Larry Oliver	Frederick County
Jon Henschel	City of Winchester	Bryan Conrad	Clarke County
Eddie McClellan	City of Winchester	Carolyn Trent	Clarke County
Bill Streett	Shenandoah County	Woody Brown	Page County
Jamie Tharp	Shenandoah County	Josh Gray	Page County
Chris Tusing	Shenandoah County	Mike Utley	Consumer

**Staff & Visitors:**

Tracey McLaurin	LFEMS
Chris Vernovai	VA Office of EMS

**Call to Order:**

The meeting was called to order at 1830 by President Henschel. President Henschel introduced Chris Vernovai, Systems Planner with the VA Office of EMS, to the Board.

**Approval of Minutes**

A motion to approve the October 17, 2018 minutes was made by Eddie McClellan, seconded by Kevin Catlett, and carried unanimously.

**Financial Report**

The General Checking report was distributed by mail to the group. A motion to accept was made by Larry Oliver with a second by Mike Utley. The motion carried unanimously.

The Communications Fund report was distributed by mail to the group. A motion to accept was made by Mike Utley with a second by Larry Oliver. The motion carried unanimously.

**Director's Report**

- The City of Winchester should have a candidate for the vacant seat to recommend for approval to the Board of Directors soon. We're just waiting for confirmation to move forward with the process.
- Dr. Turnbull wasn't able to attend the meeting but provided a few updates from the last state Medical Direction meeting. Drug Facilitated Intubation (DFI) was removed from the Scope of Practice. Non-invasive ventilation was simplified by removing the word "adjustable", approved for the EMT level. Sedation for intubation was removed based on the removal of DFI. Local anesthesia by infiltration was added at the Advanced EMT level. Color coded epi administration systems for medication delivery was added & included at the EMT level.
- Our Regional Field Coordinator, Don Goff, secured a grant thru the Shingleton Trust for \$11,000 to purchase BVMs & distribute them to police & sheriff departments throughout the region. We'll also be providing them with a one hour training course. So far the departments at Stephens City & Middletown have been provided BVMs and training.
- Our Valley Health seat is currently vacant. John Robben is no longer with them. According to Brandon Truman, they're going to try to fill it soon.

- The Council staff is currently preparing for activities for EMS Week next month. We'll be providing lunch for EMS providers at each of our 4 hospital EDs that week. Look for information to come out soon with a schedule of which hospitals on which days.
- CPR Week will be the first week in June but since it falls so close after EMS Week, we're not sure if we'll have time to work on any activities or not.
- The Director attended the Directors' meeting & the state communications committee meeting at the beginning of February in Richmond. She also attended a Directors' meeting in Chesapeake on April 5.
- The site visit for Council re-designation will be April 30. The Director will schedule for a few stakeholders & officers of the Council to be available for interviews for the panel reviewers.
- The next date for state meetings will be May 1, 2, & 3.
- RSAF grant reviews & state grading will be held June 6. No one will know results until the awards letters are released on July 1.
- Staff is currently working on a mental health component for CISM. Wallet cards & posters will be printed that can be delivered to each station.

### **President's Report**

No report at this time.

### **State EMS Advisory Board**

NAEMSO now has fatigue risk management guidelines for providers on their website. With the Rules & Regs currently under revision, a few things will be forthcoming in regards to that. There will be a new fatigue risk management requirement for jurisdictions & agencies to identify and put into place. A new mental health awareness piece will also be incorporated into the new regulations. Neither will be extremely stringent but you will need to have programs in place for them. A new requirement will also go into effect for red lights & sirens to be developed within each jurisdiction to address risk to providers. A lot of jurisdictions have already developed tiered response plans to address it for non-emergent calls. The regulations are getting ready to go into the second phase of revision. After that, they still have to go thru the 60 day town hall process. It's expected that all that will come to fruition sometime next year. The state EMS plan is also under revision. Various committees are currently reviewing the plan & providing input for potential changes. Symposium dates have been announced for this year from Nov. 6-11.

### **Committee Reports (only those with a report)**

#### **Disaster Committee**

The committee met on November 2, 2018. Discussion was held about potential training to start the process with to roll out & address some of the needs of the region. John Petrie is working on a training program for 911 dispatchers to bring them onboard to provide an overview of the plan to the extent that if there's an incident, they'll at least have some knowledge & terminology.

This is the first piece of the program. Staff is also working on a piece for providers & agencies that will encompass review of the plan with a hands-on component to address some of the triage. The training will probably be 2 hours of operations for CE. Further down the road we plan to do a tabletop exercise & a larger drill beyond that point.

#### **Communications**

The director told the group that within the next few months, we'll need to have Teltronic look at the inventory to see what needs to be replaced within the next year. According to Larry Oliver, most, if not all, of the equipment is coming to the end of life. We'll keep the group updated when we know more about the potential cost.

### **Performance Improvement/TPI**

The committees will meet together in May. No additional at this time. Mark Barenklau is continuing to work on the reports to make it easier for the agencies to submit data.

### **Awards**

Pam Keeler reported to the group that the awards will be presented June 19 at the Hotel Strasburg. Invitations will be going out soon. Nominations are still needed in every category. If anyone has a group or individual they would like to nominate but you don't have all the details, please send the information to Tracey so that the information can be compiled. A short paragraph about why you feel this person/group is deserving of the award is all that's needed. The deadline for nominations is May 31.

### **Protocol Review**

Larry Oliver told the group that both the procedures and formulary documents on the OEMS website have been updated to reflect the February 8, 2019 approval date. Some of the information is more clarified than it has been in the past.

The updates for the protocols were reviewed by Medical Direction. Everything recommended by the committee was approved. Eventually valium & morphine will be completely removed since it's been on the short list. Fentanyl will be the primary pain med with versed being the primary anti-seizure medicine. Toradol will be added as a secondary pain medicine. The rest of the changes are clean-up and minor changes and adjustments. It was also discussed that all jurisdictions will use the same version of Handtevy. That will hopefully be completed within the next two weeks. Larry also discussed the list of drugs on the short list, which seems to be the majority of them. The most recent, Ketamine, is concerning since that affects our MAI program. Callie Dove also reminded the group that just because drugs may be on a short list at WMC, doesn't mean it's the same for all 4 hospitals.

### **Medical Direction**

The next meeting will be scheduled for this summer but no date has been confirmed. The Council hosted an OMD workshop here on April 16 with Dr. George Lindbeck, the state Medical Director, presenting. A total of 6 OMDs attended, 3 from our region & 3 from other regions. Three staff members also attended.

### **Unfinished Business**

None

### **New Business**

#### **RSAF Grant Review**

The Board was provided a copy of each grant application for review prior to the meeting. All applications were graded, with the Director & Treasurer tallying the results. The Council submits the grades to OEMS but no longer submits the top 4 applications. A total of 10 applications were graded for 15 individual items.

#### **Adjournment**

There being no further business to come before the board, a motion to adjourn was made by Kevin Catlett, seconded by Mike Utley and carried unanimously at 1955.