

**Lord Fairfax EMS Council
Board Meeting
FINAL Minutes
October 17, 2018**

Members Present:

| | | | |
|-----------------|--------------------|----------------|------------------|
| Kevin Catlett | Warren County | Pam Keeler | Frederick County |
| Brenda Higgs | Page County | Larry Oliver | Frederick County |
| Jon Henschel | City of Winchester | Mark Barenklau | Frederick County |
| Eddie McClellan | City of Winchester | Bryan Conrad | Clarke County |
| Bill Streett | Shenandoah County | Carolyn Trent | Clarke County |
| | | Wade Wilson | Clarke County |

Staff & Visitors:

Tracey McLaurin LFEMS

Call to Order:

The meeting was called to order at 1830 by President Henschel.

Approval of Minutes

A motion to approve the August 15, 2018 minutes was made by Kevin Catlett, seconded by Mark Barenklau, and carried unanimously.

Financial Report

The General Checking report was distributed by mail to the group. A motion to accept was made by Eddie McClellan with a second by Kevin Catlett. The motion carried unanimously.

The Communications Fund report was distributed by mail to the group. A motion to accept was made by Larry Oliver with a second by Mark Barenklau. The motion carried unanimously.

Director's Report

- OEMS is again providing CE/Auxiliary funding to agencies thru an MOU with the Regional Councils. The total number of providers being paid for will not exceed 443. A total distributed for auxiliary funding will not exceed \$26,580 and \$13,860 for CE programs. The requirements have been dropped for no more than 2 CE programs per jurisdiction and also for it to be a full 33 hour program. The only stipulation for auxiliary is that a reduction in tuition must equal the \$60 per student provided in funding & also that CE programs must be at no charge.
- The Council is currently expanding training programs to offer some ASHI programs again such as Wilderness First Aid, Advanced First Aid, & Babysitter training. The Training Center is currently working with the Kids Club of the No. Shenandoah Valley, another non-profit in the area, to provide the training to the kids that go there free of charge. We're asking community groups to partner with us to sponsor the cost of training per child.
- The staff is currently exploring the option of providing ACLS & PALS as we did in the past now that we have two paramedics on staff. We receive numerous requests for training from area businesses that need it. Staff has been in touch with AEC in No. VA & also will contact Valley Health soon.
- The field day for the FY18 audit is scheduled for next Tuesday & the audit will be ready for approval

in December.

- The office now has the shortage and substitution labels here at the office for distribution. We've heard that some jurisdictions are just writing in clear tape on top of the box and that's not what's outlined in the policy.
- We should start receiving information soon for FY20 jurisdictional funding requests.

President's Report

No report at this time.

State EMS Advisory Board

The next meeting will be held in November at the EMS Symposium so there's no report at this time.

Committee Reports (only those with a report)

Disaster Committee

The committee will next meet on November 2, 2018.

Performance Improvement/TPI

Mark Barenklau reported that the committee hopes to meet before the end of this year. He hasn't heard back from anyone as to what they're interested in reviewing for data. Brian Hodges at OEMS has already agreed to load any reports we come up with in the state system.

Protocol Review

Larry Oliver reported to the group that some drugs have been removed and some have been added. With the number of drugs on the shortage lists, Valium is on the short list thru April or May of 2019 which will put Versed as the primary with Valium as secondary. Morphine is also going away as primary. Toradol will be used as a second pain drug. The rest of the changes are grammatical. There were several other suggestions from the group but with the shortages and packaging, they'll not be moving forward. Changes will be implemented January 1, 2019 and the group will be meeting next month to work out the details. Moving forward the group hopes to review protocol changes quarterly or at the least twice a year. The next Medical Direction meeting will be held in February.

Unfinished Business

None

New Business

RSAF Grant Review

The Board was provided a copy of each grant application for review prior to the meeting. All applications were graded, with the Director & Treasurer tallying the results. The Council submits the grades to OEMS but no longer submits the top 4 applications. A total of 5 applications were graded.

Adjournment

There being no further business to come before the board, a motion to adjourn was made by Mark Barenklau, seconded by Eddie McClellan and carried unanimously at 1915.