

**Lord Fairfax EMS Council
Board Meeting
Minutes FINAL
April 15, 2015**

Members Present:

Jon Henschel	City of Winchester	Jeff Hensley	Page County
Larry Oliver	Frederick County	Callie Dove	Warren County
Stephen Dean	Valley Health	Tommy Price	Frederick County
Chris Tusing	Shenandoah County	Pam Keeler	Frederick County
Jamie Tharp	Shenandoah County	Bryan Conrad	Clarke County
Angela Stidham	Clarke County	Kevin Catlett	Warren County
Eddie McClellan	City of Winchester	Mike Utley	Warren County
Jack Potter, MD	Medical Direction	Jason Burns	Clarke County
Chris Turnbull, MD	Medical Direction	Jamey Mantz	Shenandoah County

Staff:

Tracey McLaurin

Call to Order:

The meeting was called to order at 1830 by President Henschel.

Approval of Minutes

Motion to approve the December 17, 2014 minutes was made by Larry Oliver, seconded by Mike Utley and carried unanimously.

Correspondence

Tracey McLaurin reported that Julie Miller had submitted her resignation. Upon motion by Larry Oliver and second by Eddie McClellan her resignation was accepted.

Financial Report

The General Checking report was distributed in the meeting packet. A motion to accept was made by Eddie McClellan with a second by Mike Utley. The motion carried unanimously.

The Communications Fund report was distributed in the meeting packet. A motion to accept was made by Mike Utley with a second by Larry Oliver. The motion carried unanimously.

Director's Report

None

President's Report

None

State EMS Advisory Board

Jon Henschel reminded the council that the KKK Specs had been changed effective July 1 to require cot retention systems.

Disaster Committee

Larry Oliver stated a drill will be held in the spring of 2016.

Instructor Network / Training

Larry Oliver reported a meeting was scheduled for May 2.

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Regional EMS Performance Improvement

Callie Dove reported the committee had met to discuss the usual issues.

Medical Direction

Dr. Potter reported that the PULSARA mobile phone application will be reintroduced this summer. WMC and the vendor have worked together to make a number of improvements in the original product. Dr. Potter also reviewed upgrades to the ImageTrend software at WMC that will help crews submit their EPCRs more efficiently.

Executive Committee

Jon Henschel reported on the Executive Committee meeting held in March where the Strategic Plan and the Diversion Policy were both approved. He also noted the committee had asked staff to evaluate purchasing versus renting a building as well as reviewing plans for staff development and their benefits.

There were no reports from the following committees:

Communications Committee

Awards

Finance

Stroke Triage

Unfinished Business

None

New Business

Upon motion by Bryan Conrad and second by Jason Burns the council voted to change its meeting date to the third Wednesday of every other month.

RSAF Grant Reviews

Tracey McLaurin discussed the Grant Review Procedures and then the board reviewed eight grant proposals. The proposals were scored, ranked, and the results reported to the Council.

It was also suggested that Karen Wagner be invited to conduct a grant writing workshop before the next cycle.

Adjournment

There being no further business to come before the board, a motion to adjourn was made by Eddie McClellan, seconded by Mike Utley, and carried unanimously.