

**Lord Fairfax EMS Council
Board Meeting
FINAL Minutes
February 15, 2017**

Members Present:

Jordan Highland	Shenandoah County	Pam Keeler	Frederick County
Mike Utley	Consumer	Larry Oliver	Frederick County
Jason Burns	Clarke County	Mark Barenklau	Frederick County
Bryan Conrad	Clarke County	Jon Henschel	City of Winchester
Angela Stidham	Clarke County	Jeff Hensley	Page County
Kevin Catlett	Warren County	Josh Gray	Page County
Callie Dove	Warren County	Brenda Higgs	Page County
Raymond Cross	Warren County	Dr. Jack Potter	Chairman, Medical Direction

Staff and visitors:

Tracey McLaurin

Call to Order:

The meeting was called to order at 1834 by President Henschel.

Approval of Minutes

A motion to approve the December 21, 2016 minutes was made by Mark Barenklau, seconded by Kevin Catlett, and carried unanimously.

Correspondence

None to report at this time.

Financial Report

The General Checking report was distributed by e-mail to the group. A motion to accept was made by Bryan Conrad with a second by Raymond Cross. The motion carried unanimously.

The Communications Fund report was distributed by e-mail to the group. A motion to accept was made by Larry Oliver with a second by Kevin Catlett. The motion carried unanimously.

Director's Report

The director provided a copy of her report to the state by e-mail. She also let the group know that all budget requests have been submitted to all jurisdictions. She'll also be changing credit card processing companies soon to save processing costs.

President's Report

The President reported that he's been working with the Director to secure a new office location.

State EMS Advisory Board

A discussion was held about the opioid epidemic. He advised all Board members that their jurisdictions need to have a discussion about safety precautions for EMS providers on scene & also the availability of Narcan for providers.

Committee Reports

Disaster Committee- The committee will meet again on March 8, 2017.

Instructor Network- Their next meeting is scheduled for March 2, 2017.

Regional EMS Performance Improvement/Trauma- Their next meeting is scheduled for February 28, 2017.

Stroke Committee- The committee met December 16, 2016 to review potential changes to the plan being reviewed and approved tonight.

Regional Awards

The date of the annual meeting & awards presentation will be Wednesday, June 21, 2017 at the Front Royal Volunteer Fire Department. Award nomination forms will be posted in April to the website.

Protocol Review

The committee has a meeting scheduled tomorrow, February 16th & are hopeful for a July 1st rollout.

Medical Direction Board

The Board will meet in March but no date has been determined yet.

Unfinished Business

None

New Business

Regional EMS Strategic Plan

A copy was sent to the group by e-mail for review. The subcommittee that reviewed the plan & completed the SWOT provided input. A motion was made by Kevin Catlett to approve as written, second by Jason Burns, with unanimous approval.

Regional MCI & Disaster Response Plan

A copy was sent to the Board members by e-mail. At this time the committee is still reviewing for future updates but recommended approving the plan as-is. A motion was made by Jordan Highland to approve as presented, second by Mike Utley, with unanimous approval.

Regional Stroke Plan

A copy was sent to the Board members by e-mail for review. A motion was made by Mark Barenklau to approve as presented, second by Larry Oliver, with unanimous approval.

Adjournment

There being no further business to come before the board, a motion to adjourn was made by Jeff Hensley, seconded by Mike Utley and carried unanimously at 1917.