

**Lord Fairfax EMS Council
Board Meeting
FINAL Minutes
October 18, 2017**

Members Present:

Chris Tusing	Shenandoah County	Pam Keeler	Frederick County
Jamie Tharp	Shenandoah County	Larry Oliver	Frederick County
Mike Utley	Consumer	Mark Barenklau	Frederick County
Angela Stidham	Clarke County	Brenda Higgs	Page County
Bryan Conrad	Clarke County	Jon Henschel	City of Winchester
Jason Burns	Clarke County	Eddie McClellan	City of Winchester
Kevin Catlett	Warren County		
Callie Dove	Warren County		
Raymond Cross	Warren County		

Staff and visitors:

Tracey McLaurin
Mark Gleason, CISM Clinical Coordinator
Jason Malloy, Shenandoah Co. ECC
Wade Wilson, Clarke County Fire & EMS

Call to Order:

The meeting was called to order at 1830 by President Henschel.

Approval of Minutes

A motion to approve the August 16, 2017 minutes was made by Mark Barenklau, seconded by Kevin Catlett, and carried unanimously.

Correspondence

None to report at this time.

Financial Report

The General Checking report was distributed to the group by mail prior to the meeting. A motion to accept was made by Larry Oliver with a second by Raymond Cross. The motion carried unanimously.

The Communications Fund report was distributed by mail prior to the meeting. A motion to accept was made by Eddie McClellan with a second by Larry Oliver. The motion carried unanimously.

Director's Report

The director provided a copy of her report to the state by e-mail. She also discussed the delay of the Council's new MOU, formerly the annual contract with OEMS.

President's Report

None at this time.

State EMS Advisory Board

The Symposium is coming up in November along with the next meeting of the EMS Advisory Board. They haven't met since before the last Board meeting.

Committee Reports (only those with a report)

Awards

Pam Keeler reported that the state awards program was coming up in November at Symposium.

Finance

Pam reported that the audit will start this month with the draft being provided to the Board at the December meeting for approval.

Pharmacy

Larry Oliver gave an update on the last pharmacy committee meeting along with the current status of the new protocols. The next big rollout for the pharmacies & Council is MAI (formerly RSI). He's hoping it can be rolled out in December with an effective date of January 1, 2018. The rollouts have been successful in all jurisdictions so far. The Council has been sending out a weekly update of providers who have completed it. By Council policy, all providers have until Dec. 31 to complete a rollout. Some jurisdictions have set earlier dates. There's roughly 25 corrections that need to be made on the protocols. The document was sent to all committee members & the deadline for publishing it is next week.

President Henschel also offered to all the jurisdictions for Council staff to come out & assist with protocol rollouts, if needed.

Nominations

Chairman Burns presented Woody Brown from Page County to fill the open seat on the Board left by Jeff Hensley. A motion was made by Michael Utley with a second from Bryan Conrad. Motion passed.

Unfinished Business

None

New Business

Grant Reviews

The VA Office of EMS has changed the process for grant reviews. No presentations are requested from the agencies applying & the Council will no longer submit the top 4 priorities for the region. After much discussion on each grant, grades were submitted by each Director for 8 agencies with the Executive Director and Treasurer tallying the totals.

Adjournment

There being no further business to come before the board, the meeting was adjourned at 1915.