

**Lord Fairfax EMS Council
Board Meeting
FINAL Minutes
April 18, 2018**

Members Present:

Jordan Highland	Shenandoah County	Pam Keeler	Frederick County
Jamie Tharp	Shenandoah County	Larry Oliver	Frederick County
Chris Tusing	Shenandoah County	Mark Barenklau	Frederick County
Mike Utley	Consumer	Woody Brown	Page County
Bryan Conrad	Clarke County	Josh Gray	Page County
Angela Stidham	Clarke County	Dr. Chris Turnbull	Reg. Medical Director
Kevin Catlett	Warren County	Dr. Jack Potter	Chair, Medical Direction
Callie Dove	Warren County	John Robben	Valley Health
Raymond Cross	Warren County		
Jon Henschel	City of Winchester		
Eddie McClellan	City of Winchester		

Staff and visitors:

Tracey McLaurin	LFEMS
Richard Mabie	Warren County
Rick Funkhouser	Shenandoah County
Tim Perkins	VA Office of EMS

Call to Order:

The meeting was called to order at 1830 by President Henschel.

Approval of Minutes

A motion to approve the October 18, 2017 minutes was made by Eddie McClellan, seconded by Chris Turnbull, and carried unanimously.

Correspondence

None to report at this time.

Financial Report

The General Checking report was distributed by mail to the group. A motion to accept was made by Eddie McClellan with a second by Jordan Highland. The motion carried unanimously.

The Communications Fund report was distributed by mail to the group. A motion to accept was made by Eddie McClellan with a second by Jordan Highland. The motion carried unanimously.

Director's Report

The director provided a copy of her report to the state by e-mail. She continues to work on the 3rd quarter report currently. She discussed the e-mail regarding test sites & the difficulties faced by the Councils & told the group that the directors' group continues to work on a resolution to the issue. An EMT class is starting up next week in Page County with at least 12 participants. The Field Coordinator is working on the development of a protocol app with one of the other EMS Councils.

President's Report

No report at this time.

State EMS Advisory Board

Chairman Henschel discussed some of the upcoming topics currently being addressed by the Advisory Board including Fatigue Management guidelines. The state medical direction is currently looking into this & the guidelines for lights & sirens. The National Scope of Practice is currently under review. The VA Board of Health approved the Trauma Triage Plan. The national drug control act was passed & will possibly go into effect in 2020. This will probably affect the way agencies are able to obtain, store, & utilize drugs. The latest grant opportunity for Narcan was available on March 1.

Committee Reports (only those with a report)

Performance Improvement/TPI

The next meeting for the combined committees is coming up in the next few weeks.

Awards Program

Information will go out soon to all the Board members for award nominations. The Director encouraged all Board members to send in at least one nomination. The date of the awards dinner is June 20 & the deadline for nominations is May 25.

Nomination Committee

The committee reported that Valley Health put forward John Robben to represent them on the Council's Board of Directors. The committee made the recommendation that Mr. Robben be voted on to the Board. The motion was seconded by Mark Barenklau & passed unanimously.

Protocol Review

Two sessions of MAI training was held last month for a total of 64 providers. A third date is being worked out now based on the instructor's limited availability. Temperature controlled bags for Rocuronium are being looked at now. The Council is in the process of obtaining numbers needed from each jurisdiction.

Unfinished Business

None

New Business

Regional Trauma Triage Plan

A copy was sent to the group by e-mail for review. A motion was made by Raymond Cross to approve as written, second by Bryan Conrad, with unanimous approval.

Regional Diversion Plan

A copy was sent to the Board members by e-mail. A motion was made by Larry Oliver to approve as presented, second by Bryan Conrad, with unanimous approval.

Regional One for One Policy

A copy was sent to the Board members by e-mail. A motion was made by Mark Barenklau to approve as presented, second by Eddie McClellan, with unanimous approval.

Regional Pre-Hospital Patient Care Protocols

No changes had been made recently since the update last year so Board members were referred to the document online (due to size). A motion was made by Larry Oliver to approve as presented, second by Mark Barenklau, with unanimous approval.

RSAF Grant Reviews

The Board was provided a copy of each grant application for review prior to the meeting. All applications were graded, with the Director & Treasurer tallying the results. The Council submits the grades to OEMS but no longer submits the top 4 applications.

Adjournment

There being no further business to come before the board, a motion to adjourn was made by Larry Oliver, seconded by Mike Utley and carried unanimously at 2030.